

राष्ट्रीय प्रौद्योगिकी संस्थान, मणिपुर

NATIONAL INSTITUTE OF TECHNOLOGY, MANIPUR

Langol, Imphal, website: www.nitmanipur.ac.in / email:- nitmanipur@yahoo.in

An Autonomous Institute under MHRD, Govt. of India.

No.NITM.1/(2c-Estt)/MP/R-N/2017/701

Date:- 24th Oct, 2018

Employment Notification of Non-Teaching Posts

National Institute of Technology Manipur, an Institute of national importance imparting quality technical education at UG, PG & Ph.D in Computer Science & Engineering, Electrical Engineering, Electrical & Electronics Engineering, Mechanical Engineering, Civil Engineering, Physics, Chemistry and Mathematics invites application from Indian nationals with excellent academic background for the following Non-Teaching posts:

Sl. No.	Name of Post	No. of Post					Basic Pay & Level of pay as per 7 th CPC	Age Limit for direct recruits
		SC	ST	OBC	UR	Total		
1	Nurse	-	-	-	1	1	Level 6 Rs. 35400/-	30 yrs
2	Technical Assistant	2	1	4	7	14	Level 6 Rs. 35400/-	30 yrs
3	Junior Engineer	-	-	-	1	1	Level 6 Rs. 35400/-	30 yrs
4	Technical Assistant (System)	-	-	-	1	1	Level 6 Rs. 35400/-	30 yrs
5	Superintendent	-	-	-	2	2	Level 6 Rs. 35400/-	30 yrs
6	Accountant	-	-	1	1	2	Level 6 Rs. 35400/-	30 yrs
7	Junior Assistant	-	-	1	2	3	Level 3 Rs. 21700/-	27 yrs
8	Technician/Laboratory Assistant/Lab Work Assistant (CSE, ECE, EE, ME, CE, Phy & Chem or equivalent subject)	2	1	4	8	15	Level 3 Rs. 21700/-	27 yrs
9	Attendant/Multitasking Staff	1	-	2	5	8	Level 1 Rs. 18000/-	18-27 yrs
	Total	5	2	12	28	47		

Note: Age relaxation as per Govt. of India rules, MHRD notification & orders and BOG resolution.

Essential/Desirable Qualifications and experience for the above posts are listed below:

Sl.	Name of the Post	Essential Qualification & Experience	Age Bar
1	Nurse	Essential: Should have 10+2 plus A Grade Nursing Diploma in General Nursing & Midwifery or equivalent and should be registered as nurse/midwife or equivalent with any State Nursing Council/ Certificate with 3 years course from a recognized institute approved by the Government.	Not exceeding 30 years.
2	Technical Assistant	Essential: First class in B.E/B.Tech in relevant subject or equivalent grade from a recognized University / Institute. Or First class Diploma in Engineering in relevant field with excellent academic record	Not exceeding 30 years.
3	Junior Engineer	Essential: First Class Degree in science or B.E / B.Tech. in relevant field from a recognized University or Institute. OR First class Diploma in Engineering in relevant field with excellent academic record Desirable Preferably Civil Engineering	Not exceeding 30 years.
4	Technical Assistant (System)	Essential: First class in B.E/B.Tech in relevant subject or equivalent grade from a recognized University / Institute. Or First class Diploma in Engineering in relevant field with excellent academic record Desirable: Experience in relevant field e.g., website maintenance, system administration etc. in a reputed Institute or organization.	Not exceeding 30 years.
5	Superintendent	Essential qualifications: i) First Class Bachelor's Degree or its equivalent from a recognized University or Institute in any discipline (In universities without a system of Honours degree, equivalent number of courses) Or i) Master's Degree from a recognized University or Institute with excellent academic record ii) Knowledge of Computer applications viz.. Word processing, Spread Sheet.	Not exceeding 30 years.

6	Accountant	<p>Essential qualifications:</p> <p>i) First class Bachelor's Degree in Commerce with Honours in Accountancy / Finance or equivalent in grade from a recognized University or Institute.</p> <p style="text-align: center;">Or</p> <p>Master's Degree in Commerce / MBA (Finance) from a recognized University or Institute with excellent academic record.</p> <p>ii) Knowledge of Computer applications viz. word processing, Spread Sheet and computer-based accounting software.</p>	Not exceeding 30 years.
7	Junior Assistant	<p>Senior Secondary (10+2) in any discipline with a minimum Typing speed of 35 w.p.m. and proficiency in Computer Word Processing and Spread Sheet.</p> <p>Desirable: Proficiency in other computer skills; stenography skills.</p>	Below 27 years
8	Technician/ Laboratory Assistant/Work Assistant (CSE, ECE, EE, ME, CE, Phy, Chem or equivalent subject)	<p>Essential: Technician/Work Assistant Senior secondary (10+2) from a recognized board and ITI Course of one year or higher duration in appropriate trade</p> <p style="text-align: center;">Or</p> <p>Matric with at least 60% marks and ITI Certificate of 2 years duration in appropriate trade</p> <p style="text-align: center;">Or</p> <p>Diploma in Engineering of three years' duration from a recognized Polytechnic / Institute</p> <p>Laboratory Assistant BSc. Degree in relevant field from a recognized University/Institute</p> <p>Departments: (Computer Science & Engineering (CSE), Electronics & Communication Engineering (ECE), Electrical Engineering (EE), Mechanical Engineering (ME), Civil Engineering (CE), Physics and Chemistry</p>	Below 27 years
9	Multitasking Staff	<p>Essential: Matriculation or ITI pass in relevant subject/area from a recognized Board or Institute</p>	Between 18 – 27 years of age

Note: Age relaxation as per Govt. of India rules, MHRD notification & orders and BOG resolution.

Last date of submission of application is 5th Dec, 2018. Applications received after the last date may be summarily rejected.

General Instructions:

- i) Application must be sent in the prescribed format through speed post/registered post to “**The Registrar, National Institute of Technology Manipur, Langol, Imphal West – 795004**”.
- ii) On the envelope please inscribe “**Application for Recruitment at NIT Manipur for the post of (please fill in name of post applied)**”
- iii) **Last date of submission of application is 5th Dec, 2018.** Application should be submitted on a signed hard copy only. Applications sent through e-mail will not be entertained.
- iv) The Form should be enclosed with prescribed application fee of Rs. 500/- for General/OBC category in the form of Demand Draft in favour of Director, NIT Manipur payable at State Bank of India, Secretariat Branch, Imphal. SC/ST (supporting certificate must be enclosed in the form)/Persons with Disabilities (PWDs) upon submission of relevant Disability Certificate issued by the competent authority and Women candidates are fully exempted from payment of the prescribed fees.
- v) Applicants who have earlier applied to the cancelled advertisements mentioned in notification no. NITM.1/(2a-Estt)/MP/REG/2017(Pt)/315 dated 23rd July, 2018 need not submit the processing/application fee. However, they are required to furnish the details of the draft submitted.
- vi) When a candidate is applying for more than one post, separate application forms along with application Fee are to be submitted for each post separately.
- vii) Reservation as per Govt. of India norms apply. Candidates belonging to SC/ST/OBC/PH categories should attach certificate from the appropriate authority. They must also clearly indicate the category to which they belong in the application form.
- viii) Besides the basic pay in the applicable pay band of the respective positions, admissible allowances like DA, HRA etc are payable in accordance with Central Government / MHRD/ Institute Rules in force from time to time.
- ix) The Institute reserves the right to offer some of the positions on Contract / Deputation basis.
- x) Mere fulfilment of the required qualifications and experience, does not entitle a candidate to be called for interview / selection. The Institute reserves the right to fill or not fill any of the positions.
- xi) Experience less than six months in any organization will not be considered in total experience.
- xii) The list of short-listed candidates will be made available on the website. Only the shortlisted candidates will be communicated for Test/Interview by e-mail and/or sms.
- xiii) Candidates in Govt./Semi-Govt service should send their applications through proper channel. However, an advance copy may be sent before the last date. Such candidates are required to produce “No Objection Certificate” at the time of interview, failing which they may not be considered for interview.
- xiv) Legal disputes, if any, with NIT Manipur will be restricted within the jurisdiction of the Courts of Manipur only.
- xv) TA/DA will not be paid for attending the interview.

- xvi) Qualification, experience and preferred age limit will be considered as on the last date of submission of application forms.
- xvii) The interview may be cancelled by the authority without assigning any reason.
- xviii) The Institute reserves the right to restrict the number of candidates for interview to a reasonable limit, on the basis of qualifications and experience higher than those prescribed in this advertisement.
- xix) Preference will be given to deserving candidates working in IITs/NITs/Central Govt./State Govt. and suitable moderation in age and qualification if any, may be granted by the screening committee appointed by the competent authority.
- xx) All Degree Certificates should be from recognized Universities/ Institutes.
- xxi) Selected Candidates should be prepared to join within the time granted.
- xxii) Applications not in prescribed form will not be entertained. Self attested copies of the following documents must be attached:
 - a) Caste Certificate (if reservation/fee concession claimed). For OBC candidates, OBC Status and Non-Creamy Layer Status duly issued by the competent authority on or after 15th July, 2018)
 - b) Certificates and marks sheet/grade card of all degrees, 12th and 10th standard
 - c) Experience certificate
 - d) Certificates of all other additional qualifications claimed, if any
 - e) Age Proof (HSLC/HSC or equivalent certificate issued by competent authority)

Note: (1) Applicants must fill in only correct information. If it is found, at a later date, that any information given in the application is incorrect / false, the candidature / appointment is liable to be cancelled / terminated. Canvassing directly or indirectly at any stage of the recruitment process shall lead to disqualification.

(2) The candidates who have already applied for the earlier cancelled advertisements need to apply afresh without application fee.

(3) Claims of educational qualifications, experience or any other technical qualifications must be supported by relevant certificates as well as mark sheets. Applications not supported by relevant documents shall be summarily rejected.

(4) In case of any change in the Recruitment Rules of Non-Faculty of NITs by MHRD in its Anomaly Report, the Institute may incorporate the changes during its recruitment process & notify the same on the Institute website.

(5) Any addendum/corrigendum and related notifications will be published on the Institute website: www.nitmanipur.ac.in only. Applicants are advised to regularly check the Institute website for any update/notification.

Sd/-
Registrar i/c
NIT Manipur